



CITY OF IONIA

CITY COUNCIL

SPECIAL MEETING AGENDA

12:00 PM, Tuesday, June 24, 2025

IONIA CITY HALL - COUNCIL CHAMBERS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. Approval of Agenda

II. Public Comments – Section 3.02 of the City Council’s Rules of Order and Conduct for City Council Meetings provides opportunity for the public to address Council during the Public Comment section identified on the agenda. Your opportunity to speak occurs after you have been recognized by the Mayor. When addressing Council please state your name and address. Comments are limited to 5 minutes unless additional time (up to 10 minutes) is granted by the Mayor.

III. Communications

1. *Action Required* – Review applications from City Council Ward 3 Applicants

IV. City Manager's Report

1. *Action Required* – Resolution 2025-16: A Resolution to Establish Water and Sewer Rates effective July 1, 2025
2. *Action Required* – Bid Award - City of Ionia 2025 Computer Upgrade Project

V. Good of the Order/ City Councilmember Comments

VI. Adjournment

CITY OF IONIA
STAFF REPORT FOR COUNCIL AGENDA ITEM

Agenda Item: III.1

TO: Mayor Milewski and Councilmembers
FROM: Precia Garland, City Manager
DATE: June 24, 2025
RE: Review applications from City Council Ward 3 Applicants

Background:

Following the recent resignation of Ward 3 Councilmember Dawn Ketchum, applications from eligible candidates to fill this unexpired term (12/31/28) were publicly solicited, in accordance with the Ionia City Charter. Specifically, Article II - City Council, Section 2.06 (c) Filling of Vacancies states the following:

A vacancy in the City Council shall be filled for the remainder of the unexpired term, if any, at the next regular election following not less than 60 days upon the occurrence of the vacancy, but the Council by majority vote of all its remaining members shall appoint a qualified person to fill the vacancy until the person elected to serve the remainder or the unexpired term takes office. If the Council fails to do so within 30 days following the occurrence of the vacancy the election authorities shall call a special election to fill the vacancy, to be held not sooner than 90 days and not later than 120 days following the occurrence of the vacancy, and to be otherwise governed by law.

Notice of the City Council vacancy was posted in the *Daily News*, on the City of Ionia website, and on the City of Ionia Facebook page. In response, one application was received from Mary Patrick, who is a resident of Ward 3.

No applications were received from individuals who reside outside of Ward 3.

Requested Action / Motion:

It is requested the Ionia City Council, following review and consideration of the qualified applicants for Ward 3, consider making a motion to appoint a candidate to the Ward 3 vacancy, with an unexpired term ending December 31, 2028.

Motion By:

Seconded By:

Roll Call Vote:	Lee	_____	Winters	_____
	Cook	_____		
	Millard	_____	Waterman	_____
	Starr	_____	Cowling	_____

Mary Patrick
437 Allen Street
Ionia, Michigan 48846

Mayor John Milewski
City of Ionia
Ionia City Hall
114 N. Kidd Street
Ionia, Michigan 48846

Dear Mayor Milewski:

This letter is to request consideration to be appointed to the Ionia City Council to finish the unexpired term made available when Councilwoman Dawn Ketchum vacated her seat in Ward 3.

I have lived in Ionia since 1981, and it is truly my home. I was happy to raise my children here and have always valued the small-town values embodied in Ionia. In 2018, I retired from a career with the State of Michigan after forty years in various positions so have a solid understanding of the many issues facing government. During my three years as City Clerk, I gained a deep appreciation of what it takes to make Ionia the special place that it is and believe that I could positively contribute to continuing those small-town values. Therefore, I would like to continue my involvement with the City of Ionia by representing Ward 3 on City Council.

Thank you for your consideration.

Sincerely,



Mary Patrick

Attachment: Unexpired Term-City Councilmember Application

cc: Precia Garland, Ionia City Manager
Jonathan Bowman, Ionia City Clerk



Questions? Contact the Ionia City Manager
(616) 527-4170 | pgarland@ci.ionia.mi.us

Unexpired Term - City Councilmember Application

Applicant Information

Name: Mary Patrick Address: 437 Allen St
City, State, Zip: Ionia, MI 48846 Years of City Residence: 22
Phone: (616) 527-0484 Email: Peterpan-59@hotmail.com

Experience

Vocation: Program Coord/City Clerk Employer: State of Mich/City of Ionia
Educational Background: Pewamo-Westphalia H-S Grad; select college courses; numerous training seminars, classes, etc. pertinent to my jobs.
Professional and Work Experience:

City Clerk - Ionia (2022-25)	
Coordinator - State of Mich.	Historical Markers (6+ yrs)
"	Mich. Historical Comm. (25+ yrs)
"	Mich. Freedom Trail Comm (15+ yrs)
HR Liaison	Mich. History Ctr. (20+ yrs)

Community Engagement and Activity:

Ionia Public Schools Scholarship Committee	(3 yrs)
Ionia County Community Foundation	(2+ yrs)
Saints Peter & Paul Family School Council	(5+ yrs)
" " " Auction Committee	(5+ yrs)

Eligibility

The available councilmember position represents Ward 3. Do you reside in Ward 3?
(Please review the attached map to confirm)

☒ Yes

☐ No

Have you ever served on a board, committee, or held public office before?

☒ Yes

☐ No

Do you currently hold any other elected public office?

☐ Yes

☒ No

Do you foresee any conflicts of interest while serving in this position?

☐ Yes

☒ No



CITY OF IONIA

Questions? Contact the Ionia City Manager
(616) 527-4170 | pgarland@ci.ionia.mi.us

Reason(s) You Wish to Serve:

While serving as City Clerk, I very much enjoyed learning the "ins and outs" of how city gov't works. After working in state gov't for 40 yrs., I have a good understanding & grasp of the reasons a decision is made and how it affects citizens.

Application must be submitted to the City Manager's Office at Ionia City Hall, 114 N. Kidd Street, Ionia, MI 48846. The deadline for submitting applications is **Friday, June 20 at 4:00 PM**. Additional information, such as a cover letter and resume, are recommended as attachments to this application, along with any other relevant information.

Signature

Applicant's Signature:

Mary Patrick

Date:

June 19, 2025

CITY OF IONIA
STAFF REPORT FOR COUNCIL AGENDA ITEM

Agenda Item: IV.1

TO: Mayor Milewski and Councilmembers

FROM: Precia Garland, City Manager

DATE: June 24, 2025

RE: Resolution 2025-16: A Resolution to Establish Water and Sewer Rates effective July 1, 2025

Background:

At its June 4, 2025 meeting, the Ionia City Council conducted a public hearing, then approved Resolution 2025-12 to adopt the FY2025-2026 City of Ionia Operating Budget. This resolution errantly omitted the FY2025-2026 water and sanitary sewer rates upon which the new Water and Sewer Fund budgets were established. As we discussed during the May budget workshop, the proposed new water and sanitary sewer rates are as follows:

	Current Rate	Proposed Rate
WATER		
Commodity Rate	\$4.20 per 1,000 gallons	\$4.60 per 1,000 gallons
Residential Unit Equivalency (REU) Rate	\$33.39 per REU per quarter	\$34 per REU per quarter
SANITARY SEWER		
Commodity Rate	\$4.87 per 1,000 gallons	\$4.90 per 1,000 gallons
Residential Unit Equivalency (REU) Rate	\$44.59 per REU per quarter	\$45 per REU per quarter

All combined, this proposed rate change calculates to a 3.78% rate increase, based on average household usage of 22,000 gallons per month.

Requested Action / Motion:

It is requested the Ionia City Council consider making a motion to approve Resolution 2025-16, which would increase the water and sanitary sewer rates as noted above, effective July 1, 2025, consistent with the previously approved FY2025-2026 City of Ionia Operating Budget.

Motion By:

Seconded By:

Roll Call Vote: Lee _____ Winters _____

Cook	_____		
Millard	_____	Waterman	_____
Starr	_____	Cowling	_____
	Milewski	_____	



A RESOLUTION TO ESTABLISH CHARGES ASSOCIATED WITH THE CITY OF IONIA'S WATER AND SANITARY SEWER SYSTEMS IN ACCORDANCE WITH CHAPTERS 214 AND 1040 OF THE CODIFIED ORDINANCES OF THE CITY OF IONIA

At a special meeting of the City Council of the City of Ionia, held at the Ionia City Hall, 114 North Kidd Street, Ionia, Michigan, on the 24th day of June, 2025 at 12:00 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered for adoption by City Council Member _____ and was seconded by City Council Member _____:

WHEREAS, the City of Ionia is authorized by law and contract to set and establish rates, fees, and charges for services and use of the City Water Supply System and the Sanitary Sewer System; and

WHEREAS, without limiting the foregoing, Sections 214.05 and 1040.10 of the Codified Ordinances of the City of Ionia expressly provide for the establishment of such rates, fees, and charges by the City Council's adoption of resolutions from time to time; and

WHEREAS, the City Council, in reliance on the reports and data provided to it regarding the utility systems, finds and determines that the rates, fees, and charges for the service and use of the utility systems as set forth in this Resolution are appropriate and should be adopted and established as being the best interest of the City, its businesses, residents, and the systems' customers and users.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The recitals set forth above are hereby adopted as accurate and incorporated herein.
2. The amounts for the charges, surcharges, and fees for the services and use of City's Water and Sanitary Sewer Systems are hereby established and provided as follows:

Water System Rates and Charges (Code Sec. 214.05(c)(1))

Water Facilities maintenance charges as of 7/1/2024

000 to 100,000 gallons	1 REU	\$33.39/qtr
100,000 to 300,000 gallons	5 REU	\$166.95/qtr
300,000 to 1 million gallons	13 REU	\$434.07/qtr

1 million to 2 million gallons	45 REU	\$1,502.55/qtr
2 million to 10 million gallons	90 REU	\$3,005.10/qtr
10 million gallons plus -usage is divided by 22,000 gallons X \$33.39/qtr/REU		

Water Facilities maintenance charges as of 7/1/2025

000 to 100,000 gallons	1 REU	\$34.00/qtr
100,000 to 300,000 gallons	5 REU	\$170.00/qtr
300,000 to 1 million gallons	13 REU	\$442.00/qtr
1 million to 2 million gallons	45 REU	\$1,530.00/qtr
2 million to 10 million gallons	90 REU	\$3,060.00/qtr
10 million gallons plus -usage is divided by 22,000 gallons X \$34.00/qtr/REU		

Commodity rate: All water service shall be charged on the basis of water consumed as determined by the meter installed by the Department in the premises of water users. The commodity rate shall be per thousand metered gallons.

<u>7/1/2024</u>	Effective <u>7/1/2025</u>
\$ 4.20	\$ 4.60

Sanitary Sewer System Rates and Charges (Code Sec. 214.05(d)(1)):

Sewer Facilities maintenance charges as of 7/1/2024

000 to 100,000 gallons	1 REU	\$44.59/qtr
100,000 to 1 million gallons	5 REU	\$222.95/qtr
1 million to 2 million gallons	45 REU	\$2,006.55/qtr
2 million to 4 million gallons	90 REU	\$4,013.10/qtr
4 million to 8 million gallons	180 REU	\$8,026.20/qtr
8 million to 10 million gallons	360 REU	\$16,052.40/qtr
10 million gallons plus -usage is divided by 22,000 gallons X \$44.59/qtr/REU		

Sewer Facilities maintenance charges as of 7/1/2025

000 to 100,000 gallons	1 REU	\$45.00/qtr
100,000 to 1 million gallons	5 REU	\$225.00/qtr
1 million to 2 million gallons	45 REU	\$2,025.00/qtr
2 million to 4 million gallons	90 REU	\$4,050.00/qtr
4 million to 8 million gallons	180 REU	\$8,100.00/qtr
8 million to 10 million gallons	360 REU	\$16,200.00/qtr
10 million gallons plus -usage is divided by 22,000 gallons X \$45.00/qtr/REU		

Commodity rate: All sewage disposal service shall be charged based on water consumed. The commodity rate shall be per thousand metered gallons.

<u>7/1/2024</u>	Effective <u>7/1/2025</u>
\$ 4.87	\$ 4.90

3. The City Council of the City of Ionia additionally authorizes its City Manager to take such administrative and similar actions as are reasonably necessary to effectuate and implement this Resolution.
4. All prior resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.
5. This Resolution shall take effect immediately.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION 2025-16 DECLARED ADOPTED

Jonathan T. Bowman, City Clerk
Ionia City Hall
114 North Kidd Street
Ionia, Michigan 48846
Telephone No: (616) 527-4170

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Ionia, Ionia County, Michigan at a special meeting held on June 24, 2025, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Jonathan T. Bowman, City Clerk
Ionia City Hall
114 North Kidd Street
Ionia, Michigan 48846

CITY OF IONIA
STAFF REPORT FOR COUNCIL AGENDA ITEM

Agenda Item: IV.2

TO: Mayor Milewski and Councilmembers
FROM: Precia Garland, City Manager
DATE: June 24, 2025
RE: Bid Award - City of Ionia 2025 Computer Upgrade Project

Background:

Computer hardware requires regular upgrade and replacement due to the rapid pace of technological change and obsolescence. Windows 10 support ends on October 14, 2025, and the city has 38 machines that will either need to be updated to Windows 11 or have machines replaced to run the updated operating system. The attached quote has 22 replacements of desktop machines and 2 mobile computers for public safety vehicles. The remaining machines will be updated to Windows 11 and will not require a new machine. The majority of the replacement machines are slated to be replaced in the CIP plan for FY 24-25. Remaining budgeted funds (approximately \$33,000) will be used for the purchase using the MI-Deal contractual pricing from CDW-G, of Vernon Hills, IL.

Utilizing pricing through MI-Deal, the City received the following quote for replacement computers and computer components from CDW-G:

Item	Quantity	Price per Unit	Total
Lenovo ThinkCentre M70s Gen 5 - SFF Core i5	22	\$867.06	\$19,075.32
Panasonic Toughbook 55 - 14"	2	\$2,631.78	\$5263.56
GRAND TOTAL			\$24,338.88

In accordance with the City's policy regarding disposal of obsolescent computer equipment (Policy #5-010 A), computers and equipment not transferred to another department shall be disposed of through a recycling process or discarded if recycling is not available. If disposed, the serial number and type of computer/equipment will be documented; the hard drive and/or devices containing sensitive information shall be removed and destroyed, and the date, location, and method of destruction shall be documented.

Requested Action / Motion:

It is requested the Ionia City Council consider making a motion to approve the quote from CDW-G in the amount of \$24,338.88 to purchase computer equipment as specified. Funds for this purchase are budgeted and available in 101-258.000-980.000.

Motion By:

Seconded By:

Roll Call Vote:	Lee	_____	Winters	_____
	Cook	_____		
	Millard	_____	Waterman	_____
	Starr	_____	Cowling	_____
	Milewski	_____		



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

CHRIS HYZER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CHC065	6/10/2025	WINDOWS 11 UPGRADES	6412109	\$24,338.88

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkCentre M70s Gen 5 - SFF Core i5 i5-14400 2.5 GHz - 16 GB - SSD Mfg. Part#: 12U3000UUS Contract: Michigan Master Computing-MiDEAL (071B6600110)	22	7935102	\$867.06	\$19,075.32
Panasonic Toughbook 55 - 14" - Intel Core i5 - 1345U - 16 GB RAM - 512 GB S Mfg. Part#: FZ-55J2601BM Contract: Michigan Master Computing-MiDEAL (071B6600110)	2	7896010	\$2,631.78	\$5,263.56

SUBTOTAL	\$24,338.88
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$24,338.88

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF IONIA ACCTS PAYABLE 114 N KIDD ST PO BOX 496 IONIA, MI 48846-2610 Phone: (616) 527-4170 Payment Terms:	Shipping Address: CITY OF IONIA ATTN:CHRIS HYZER 114 N KIDD STREET IONIA, MI 48846 Phone: (616) 527-4170 Shipping Method: UPS Ground (Indy 1-2 day)
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Danny Kreamer | (877) 780-7014 | danny.kreamer@cdwg.com

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